



This is what I can do for you

Björn Pettersson

Museum and artgallery work

I can:

- Take responsibility for exhibition activities
- Evaluate exhibition proposals
- Participate in the creation and development of permanent exhibitions
- Create temporary exhibitions
- Write exhibition texts, create ads, posters and printed matter.
- Marketing exhibitions in different channels
- Participate in senior management groups:
- Plan, manage, coordinate and follow up different activities
- Write action plans
- Compile museum statistics
- Work with budgets
- Receive guests, artists and specialists
- Create and maintain contact networks
- Run projects and events
- Work in museumshops
- Manage art collections:
- Inventory of art and object collections
- Write art policies
- Work with databases, including art and object registers
- Evaluate and acquire new art registration systems
- Handling artworks

Education and experience:

- Art historian (M.A.)
- Curator assistant
- Trained curator
- Museum educator
- Gallery assistant
- Film historian (M.A. - level)
- Theoretical philosophy (B.A.)
- Art educator

Communication work

I can work with:

- Content Management Systems (CSM): Joomla, Wordpress and Drupal

- Manage and update websites
- Development of websites
- Social medias: Facebook, Instagram and Youtube
- Desktop publishing: Indesign, Canva, Scribus, Lucid press
- Multimedia presentations
- E-mail campaigns
- Photography
- Digital image editing; Photoshop, Gimp
- Filming and editing film
- Drawing illustrations
- Finding relevant information

Education and experience:

- I have a B.A. level university education in media
- Information manager
- Web editor

Analytical work

I can:

- Conduct research. I have written several bachelor and master degree thesis
- Learn about new areas in a short period of time
- Analyze various subjects from a philosophical and scientific viewpoint
- Analyze different proposals and agreements

Relevant education:

- Theoretical philosophy, B.A.
- I have written a B.A thesis in Cognitive neuroscience

Educational work

I can:

- Educate all kind of groups, stretching from children to retired people
- Explain different subjects in accordance to the knowledge level of the group
- Educate about a wide variety of subjects
- Create educational programs
- Work with disabled children

- Conduct school visits
- Hold workshops

Education and experience:

- Museum educator
- Church educator
- University teacher
- Lecturer
- Museum Guide
- Various courses in pedagogy

Writing

I can write:

- Journalistic; news and articles
- Information texts
- Marketing texts
- Monthly newsletters
- Instruction texts
- Grants applications
- Reports
- Legal contracts
- Ghostwriting
- Academic thesis
- Books, novels and poems

I am experienced in:

- Edit texts
- Proofread texts
- Control facts in texts
- Put together texts and images

Administration

I can:

- Plan, manage and coordinate different activities, manage calendars and keep deadlines
- Independently run different projects
- Follow up and evaluate various projects, events and activities
- Administer grants applications
- Write legal agreements
- Update member register
- Write agendas and protocols
- Take responsibility for booking hotel rooms, cars and facilities for events and meetings
- Administer e-mail campaigns
- Administer up to 160 confirmation students
- Administer confirmation student camps with up to 100 participants
- Take responsibility for volunteers
- Perform general office tasks and routines

Experience:

- Administrator
- Personal Assistant (PA)

Miscellaneous

I can:

- Never give up
- Easy adapt to new conditions and environments
- Simultaneous capacity, can perform several tasks in parallel
- Drive a motorboat
- Do forest clearing
- I am not prestigious, for me its important that the job is done in the best possible way. I have no need to be in the spotlight
- Say NO. During my stay in Nairobi I've got a very good training by turning down annoying street vendors

I have:

- A driving license for car and snowmobile
- Great physical strength
- A good health and I'm almost never sick
- Experience of working with dogs